

## Delegated Decision Notice (DDN)

This form is the written record of a key, significant operational or administrative decision taken by an officer.

<b>Decision type</b>	<input type="checkbox"/> Key Decision	<input checked="" type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
<b>Approximate value</b>	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input type="checkbox"/> £100,000 to £500,000 <input checked="" type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
<b>Director<sup>1</sup></b>	Resources & Housing		
<b>Contact person:</b>	Louise Batterby		Telephone number: 07891275305
<b>Subject<sup>2</sup>:</b>	DN480073 – Approval for Contract Award to support LBS & Housing Leeds with delivery of Asbestos Removal Citywide		
<b>Decision details<sup>3</sup>:</b>	<p>What decision has been taken? (Set out all necessary decisions to be taken by the decision taker including decisions in relation to exempt information, exemption from call in etc.)</p> <p>a) The Director of Resources &amp; Housing noted the contents of this report and approved the appointment of the following contractors:</p> <ul style="list-style-type: none"> <li>i. Lot 1 – McHale Contracts &amp; Plant Environmental LLP T/A MCP Environmental &amp; Tolent Solutions Ltd. The value of the works will be in the region of £2million per annum.</li> <li>ii. Lot 2 – Rhodar Limited. The value of the works will be in the region of £300K per annum.</li> </ul> <p>b) The contract will commencing on the 1<sup>st</sup> April 2021 for a period of 3 years with the option to extend for a further 12 months. The annual value of this contract will be £2.3million with a potential estimated contract value of £9.2 million if the extension is utilised.</p> <hr/> <p>A brief statement of the reasons for the decision (Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate) After a tender process using the Efficiency north Framework agreement it was agreed that the above three organisation were successful and met the needs of the business. Consultation/Collaboration took place between PACS, Asbestos team from Housing Leeds,the Quantity Survey team with in Commercial</p>		

<sup>1</sup> Give title of Director with delegated responsibility for function to which decision relates.

<sup>2</sup> If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list


<sup>3</sup> Simply refer to supporting report where used as these matters have been set out in detail.

	Services and the procurement team.
	Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision  N/A
<b>Affected wards:</b>	All wards N/A - Citywide
<b>Details of consultation undertaken<sup>4</sup>:</b>	Executive Member N/A
	Ward Councillors N/A
	Others N/A
<b>Implementation</b>	Officer accountable, and proposed timescales for implementation Compliance Manager Contract Award – March 2021 Contract Commence – April 2021
<b>List of Forthcoming Key Decisions<sup>5</sup></b>	Date Added to List:- 8 November 2019
	<b>If Special Urgency or General Exception</b> a brief statement of the reason why it is impracticable to delay the decision N/A
	<b>If Special Urgency</b> Relevant Scrutiny Chair(s) approval Signature _____ Date _____
<b>Publication of report<sup>6</sup></b>	If not published for 5 clear working days prior to decision being taken the reason why not possible:
	If published late relevant Executive member's approval Signature _____ Date _____

<sup>4</sup> Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

<sup>5</sup> See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

<sup>6</sup> See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

<b>Call In</b>	Is the decision available <sup>7</sup> for call-in?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	<b>If exempt from call-in</b> , the reason why call-in would prejudice the interests of the council or the public: N/A - SOD	
<b>Approval of Decision</b>	Authorised decision maker <sup>8</sup> Neil Evans, Director of Resources & Housing	
	Signature 	Date: 15/03/21

<sup>7</sup> See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

<sup>8</sup> Give the post title and name of the officer with appropriate delegated authority to take the decision.